

**ATTACHMENT "A"**  
**CONTRACTORS/SUBCONTRACTORS/VENDORS**  
**INSURANCE AND LICENSE REQUIREMENTS**

Insurance Requirements - Our insurance carrier requires a certificate of insurance from your company. **Certificates must be received before your work begins and must be maintained for the duration of the contract and/or project. Please forward this request to your insurance carrier.**

- 1) **POLICY DATES** - Certificate must cover the period **on or before services are first rendered.** We require that a certificate be provided to Owner at the time of each renewal to maintain an active status on our approved vendor list.
- 2) **WORKERS COMPENSATION** – Coverage provided shall comply with the laws and regulations of the state of California. A waiver of subrogation in favor of **SOMO LLC, SOMO Village LLC, SOMO Village Commercial LLC, SOMO Living LLC, SOMO Management LLC, SOMO Construction, Inc. and their respective members, managers, officers, agents, employees, affiliates, representatives, parents and subsidiaries (collectively, the "SOMO Parties")**, is to be included. – Statutory Amount; Employer's Liability - \$1,000,000.00.

**\*\*Subcontractor shall complete the attached Workers' Compensation Declaration form, and return to Contractor with the executed Contract, and other required documents\*\***

- 3) **COMMERCIAL GENERAL LIABILITY** – Bodily injury/property damage – per occurrence limit of not less than \$1,000,000.00 with aggregate limit of not less than \$2,000,000.00. Aggregate limit shall apply per project. **SOMO LLC, SOMO Village LLC, SOMO Village Commercial LLC, SOMO Living LLC, SOMO Management LLC, SOMO Construction, Inc. and their respective members, managers, officers, agents, employees, affiliates, representatives, parents and subsidiaries (collectively, the "SOMO Parties")**, shall be named as additional insured and is to include a primary wording and a waiver of subrogation in favor of the **SOMO Parties.** The policy shall be endorsed to stipulate that the insurance afforded such additional insured shall apply as primary insurance and that any other insurance carried by the **SOMO Parties,** shall be excess only and shall not contribute with this insurance.
- 4) **AUTOMOBILE LIABILITY** – Bodily injury/property damage – combined single limit of not less than \$1,000,000.00 per occurrence. **SOMO LLC, SOMO Village LLC, SOMO Village Commercial LLC, SOMO Living LLC, SOMO Management LLC, SOMO Construction, Inc. and their respective members, managers, officers, agents, employees, affiliates, representatives, parents and subsidiaries (collectively, the "SOMO Parties")**, shall be named as additional insured and is to include a waiver of subrogation in favor of the **SOMO Parties.**
- 5) Project and/or event name to be listed on certificates.
- 6) Owner's approved Contractor's second and third tier subcontractors to provide certificates of insurance.
- 7) In addition to the above requirements, all **Architects, Engineers and Consultants** must provide PROFESSIONAL LIABILITY in the above CGL amount.

- 8) Certificates need to be filed for a period of two years after completion of job.
- 9) All certificates shall provide that there will be no cancellation or reduction of coverage without thirty (30) days prior written notice to Owner. The words "endeavor to" and "but failure to do so" shall impose no obligation or liability of any kind upon the company, its directors, officers, agents, employees and representatives," shall be crossed out.

**Please send your certificates to:**      **SOMO Construction, Inc.**  
**ATTN: Leah Tibbens**  
**PO Box 7087**  
**Cotati, CA 94931**  
**p.) 707-795-3550 x 128**  
[leah@somoliving.com](mailto:leah@somoliving.com)

STATE CONTRACTOR'S LICENSE REQUIREMENT - California Business and Professions code 7030.5 requires you to supply information regarding your Contractor's license. Please therefore, provide us with a photocopy of your California Contractor's pocket license showing the license number with its expiration date.

**Please send or fax your license to:**      **SOMO Construction, Inc.**  
**ATTN: Leah Tibbens**  
**PO Box 7087**  
**Cotati, CA 94931**  
**p.) 707-795-3550 x 128**  
[leah@somoliving.com](mailto:leah@somoliving.com)